

केन्द्रीय विद्यालय  
ओ.एन.जी.सी., केम्बे.  
पी.ओ. कंसारी (गुजरात)  
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KENDRIYA VIDYALAYA  
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F. /KVONGC/CBY/2016-17/

Date: 13/03/2017

**EXPRESSION OF INTEREST (EOI)**

**REGISTRATION OF FIRMS**

The Kendriya Vidyalaya ONGC Cambay is an educational institution under Ministry of HRD, Govt. Of India, invites applications from reputed Institutions / Registered firms with experience in similar fields for empanelment of suppliers for different articles/items/services for the financial year 2017-18. The bids from the short-listed EOI applicants would be invited and suitable bidders would then be selected for award of the contract.

**Terms & Conditions:**

1. The application form for Expression of Interest is given in Annexure – A (form for Registration). Interested parties can submit the duly filled in application form along with all relevant supporting documents.
2. The Last date for receipt of EOI is 30.03.2017 by 5.00 pm. Applications received after the last date will not be accepted.
3. At any time before the submission of EOI, Vidyalaya may at its discretion cancel /extend the deadline for the submission of proposals.
4. The Vidyalaya will shortlist the interested and valid suppliers and they will be known as “Registered Suppliers”. Only the registered suppliers would be prima facie eligible for consideration for procurement of goods and services through Limited Tender Enquiry. They are also ordinarily exempted from furnishing bid security along with their bids.
5. The Vidyalaya reserves the right to accept or reject any application without assigning any reason thereof.
6. Applications that are incomplete /insufficient /invalid in any respect may be liable for rejection and no further correspondences will be entertained with such suppliers.
7. Credentials, manufacturing capability, quality control systems, past performance, after-sales service, financial background etc. of the supplier(s) will be considered before registration.
8. The supplier(s) will be registered for a fixed period (between 1 to 3 years) depending on the nature of the goods. At the end of this period, the registered supplier (s) willing to continue with registration are to apply afresh for renewal of registration. New supplier (s) may also be considered’.
9. The Firm should not be banned /blacklisted by any Government /other organization.
10. Supplier’s registration shall be done separately for each category of items.
11. Any wrong or misleading information /data given by the firm detected at any stage shall render the vendor /firm for de-empanelment.
12. The registered suppliers shall have to promptly reply to all the enquiries, execute order as per the supply order when placed.
13. All registered firms are expected to maintain absolute integrity and follow a decent standard of business ethics and do nothing unbecoming of a registered supplier.

PRINCIPAL

## FORM FOR REGISTRATION

Subject: - Registration for \_\_\_\_\_

i) Name & address of the firm : \_\_\_\_\_

ii) Contact Number: a) Ph. \_\_\_\_\_ b) Mob \_\_\_\_\_

iii) Name & Address of the owner of the firm with address : \_\_\_\_\_

iv) VAT & TIN number of the firm : \_\_\_\_\_

v) TAN/PAN number of the firm : \_\_\_\_\_

vi) Copies of return of VAT/TIN of last 03 years should be attached with format

vii) Copies of Income Tax return of VAT/TIN of last 03 years should be attached with application :

viii) Name & address for bank Guarantee:

**Note :- Without TAN/PAN & VAT number, no firm will be registered. The last date of registration is fixed as 30.03.2017 up to 05:00 pm.**

I \_\_\_\_\_ (Applicant's Name), certify that all the information furnished against the above items is true to the best of my knowledge and belief. I also certify that I have gone through the rules for the enlistment of Contractors/Suppliers in K.V. ONGC, Cambay and have understood all the Terms and Conditions under the rules and agree that the same shall be binding upon the applicant. I further certify that the applicant shall fulfill all obligations under the laws in force from time to time in respect of engagement of labors for any work entrusted to him/her. I, also certify that all statutory provisions (including payment of taxes) of the Govt. as may be applicable from time to time for work entrusted to us, shall be fulfilled.

Date:

Signature

Stamp of firm / agency / suppliers

LIST OF ARTICLES / SERVICES, etc.

1. Furniture (Wooden and Steel).
2. Laboratory Articles (Chemicals, Equipments, Models etc.)
3. Computer, Accessories and Peripherals.
4. Audio Visual Items/ Teaching Aids
5. Stationery (for office, Examination Dept., Primary Section etc.)
6. Games & Sports Articles/ Items.
7. Play Field Items
8. Display Boards / Green Boards
9. Transport Services (Buses, Taxi – occasional basis)
10. Printing of Materials (for office, Examination Dept., Primary Section etc.)
11. AMC of Computers/UPS
12. AMC of Xerox Machine
13. AMC of Air conditioners
14. Skilled/Semi skilled and unskilled labor
15. Painting Materials
16. Electrical items
17. Plumbing articles/ items
18. Catering services
19. Supply of Copier/RISO/Multimedia projector
20. Hiring of Shamiyana / plastic chairs / VIP chairs / Hiring of Bed Mattress / Pillows, Generator etc.
21. Construction materials (Cement, bricks, sand tiles etc.)
22. Children play equipments
23. Air conditioners
24. Electrical appliances
25. Fire extinguisher and refilling work.
26. Maintenance & Repairs of pipe lines and overhead tanks / existing civil works.
27. Petty construction works.
28. PA system & Lighting work
29. RO system / water purifier & AMC
30. Fabrication (Grill, Gate, Net, Iron doors & windows etc.
31. Sanitary items (phenyl), soap, room freshener etc.
32. Vidyalaya canteen
33. Hardware items (paints, colours etc.)
34. Any other item required by the Vidyalaya.
35. TV/ Smart TV, Home Theatre, DVD Player, Speakers etc.

Principal